

**OFFICIAL MINUTES**  
**MCKENZIE MUNICIPAL-REGIONAL PLANNING COMMISSION**  
**22 JANUARY 2015 MEETING AGENDA**  
**McKENZIE MUNICIPAL COMPLEX @ 4:30 PM**

I. Call to Order:

Chairperson Dean Robb called the 22 January 2015 meeting to order at 4:30 P.M.

II. Roll Call / Establishment of a Quorum:

MMRPC: Dean Robb, Chair; Keith Priestley, Vice-Chair\*; Jill Holland, Mayor; Ken Mitchum, Jessie Townes (Council Liaison); Bobby Young. \* Excused at 5:00 P.M.

Quorum present.

Planning Staff: Shelton I. Merrell, Regional Planner, SW TN Development District

Other: David M. Kelly (Codes Officer Consultant)

Absent: Garlon Prewitt, Secretary

Media: Brad Sam. McKenzie Banner

III. Approval of Agenda for 22 January 2015: Reviewed.

Motion by: Keith Priestley; Second by: Bobby Young\_ Passed: 6-0

IV. Election of Officers: Chaired by Shelton I. Merrell, Staff

Current Officers: Chairman, Dean Robb; Vice-Chairman, Keith Priestley; Secretary , Garlon Prewitt.

Nominations from the floor-None

Motion to elect the current officers by acclamation.

Motion by: Ken Mitchum; Second by: Jill Holland. Passed: 6-0

V. Reading and Approval of the 18 December 2014 Minutes:

Motion by: Bobby Young; Second by: Jessie Townes Passed: 6-0

VI. Opening of Public Hearing on Subdivision Regulations Amendment Resolution Pertaining to Administrative Approval of Two (2) Lot Subdivisions of Property

Public Comment: None

VII. Closing of Public Hearing on Subdivision Regulations Amendment Resolution

VIII. Old Business

A. Discussion of Resolution to Amend Subdivision Regulations Pertaining to Administrative Approval of Two (2) Lot Subdivisions of Property (Minor Subdivision without infrastructure requirements).

Regional Planner Shelton I. Merrell explained the process for the administrative approval by review and recommendation by the Codes Officer and Planning Commission Secretary.

Chairman Robb noted that the existing Subdivision Request Form provides for these actions.

Motion to approve the Resolution by: Ken Mitchum; Second by: Keith Priestley. Passed: 6-0

IX. New Business

A. Discussion of Landscaping / Tree Provisions

Regional Planner Shelton I. Merrell explained the proposed Ordinance 11-417 Landscaping Site Development Standards to the Planning Commission. Various portions of the ordinance were discussed with details of tree size, etc. and enforcement issues of concern. Purpose of preserving existing and future tree canopy were discussed with common sense of any proposed ordinance of major importance.

Consensus of the commission was favorable to continue review at a future meeting.

X. Other Business

A. Discussion of the adopted McKenzie Future Land Use Map

McKenzie Future Land Use Map was distributed to the Planning Commission.

Discussion of process of review yielded various options . . .

- Education of future land use and citizen input by specific areas, i.e., by neighborhood, street, city ward or other interest, including a public survey if needed to reach a broad spectrum of opinion.
- Published information and explanation of economic impact of future land use provisions.
- Workshops will be needed to complete the review incorporating “Lessons Learned” from our experiences.
- Action plan will be developed and distributed, future land use review will take several workshops over the span of months.

B. Municipal Reports

No Code Issues Reported.

Carroll Lake public meeting with TWRA will be held at city hall on Monday 26 January 2015.

No other reports.

C. Meeting Schedule

Agenda Meeting: Thursday, 12 February 2015 at 4:30 P.M.;

Regular Meeting: Thursday, 26 February 2015 at 4:30 P.M.

XI. Adjournment

Motion by: Bobby Young Second by: Jessie Townes Passed: 5-0

The 22 January 2015 McKenzie Municipal-Regional Planning Commission meeting adjourned at 5:24 P.M.